**Kellie Werrell**

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Work History:

**Account Manager / Entertainment and Sports Travel:** 09/2012 to 03/2020

**Protravel International** - Scottsdale, AZ & New York, NY

* Managed travel for VIP clients and top executives.

**VIP Travel Consultant:** 04/2008 to 09/2012

**CCRA** - Agora Hills, CA (Virtual)

* Managed after hour travel for various VIP corporate accounts.

**Account Manager/ Fulfillment:** 05/2008 to 07/2010

**CDM Data** - Scottsdale, AZ

* Responsible for training all new account users in a virtual environment.
* Managed all FTP import/export(s) of inventory data.
* Created custom graphics for use in web and print marketing materials.

**Sr. Event Manager:** 10/2005 to 01/2008

**Hunter World Travel** - Pleasanton CA

* Managed all travel details for corporate accounts, including annual sponsored events.

**Corporate Travel Consultant:** 04/2005 to 10/2005

**frog design inc. -** Palo Alto CA

* Temporary contract to secure booking agreement with travel agency for discounted international flights.

**International Travel Consultant: 0**9/2004 to 04/2005

**Electronic Arts/World Travel** - Redwood Shores, CA

* Managed all international travel requests for Sr. Executive staff.

NOTE: Left unexpectedly, due to employee strike

**Government Travel Consultant: 06/2000 to 09/2004**

**NASA/CI Travel** - Moffett Field, CA

* Managed mission critical travel for all NASA (Ames) employees.

**Branch Manager - Corporate Travel:** 06/1997-06/2000

**Clarent Corp./OKT Travel** - Redwood City CA & New York, NY

* Managed domestic and international travel for corporate accounts.
* Trained all new hires, including new office setups in Boston and San Francisco.

Technology Skills:

Microsoft Office

Slack

CRM: Salesforce

GDS: Sabre, Apollo, Worldspan, Amadeus

HTML

CSS

JavaScript

**References provided upon request.**